



Agenda/Minutes

Graduate Student Council

Executive Board Meeting-Weekly

Date: March 9th, 2023

Called to order at 4:32pm by President Nick Plummer

AGENDA:

I. Members in Attendance

- A. President Nicholas Plummer Vice President Jennifer Brewster
- B. Secretary Alexandra Grimm Treasure NOT PRESENT
- C. Public Relations Social Coordinator VACANT

II. Executive Board Member Updates

A. President - Nick Plummer

- i. Nick and Jen worked on position description for the team
- ii. Name change of secretary role to **Chief of Staff** based on the overview of duties and roles
- iii. Treasure would be facilitating the ordering, procuring, and inventory.
- iv. **PR name changed** to Coordinator of Public Relations; would not be affected by shared governance...
- v. **Social coordinator name change** to Social Events and Outreach; scheduling and
- vi. The goal for these changes is to be implemented by the Fall 2023

B. Vice President - Jennifer Brewster

- i. See above
- ii. Neighborhood Relations meeting – Tuesday March 14th, 2023
 - 1. Nick will also be present

C. Secretary - Alexandra Grimm

- i. Nothing at this time.

D. Treasurer - Wellington Uzamere

- i. Not Present

E. Social Coordinator – VACANT

i.

F. Public Relations Coordinator - Daniel Ebrahimi

i. All set to send out survey's to graduate programs

1. Scales to provide more quantitative and analytical information.
2. "Save the Dates" info within the emails to grad programs prior to social media posts and individual emails.

III. Current Initiatives

IV. Long-term Initiatives

V. Questions

VI. Actions Items

Member	Action Item	Target Due Date	Notes
Nick Plummer	Notes from March Assesmbly Reach out to Pubs for email regarding grad gala		
Jen Brewster			
Alex Grimm	Reach out to Assembly members regarding attendance to meetings.		
Wellington Uzamere			
Daniel Ebrahimi			
Vacant			
All	• Grad Gala – AC 462; 6pm to 10pm; May 6th • Next few meetings will include food for the grad gala, decoration, limitations, • Review Position Descriptions		Dr. Olmstead attending April Assembly meeting